

LINWOOD COMMON COUNCIL
CAUCUS MINUTES
August 12, 2026

Council President Eric Ford called the meeting to order at 6:07 P.M., noting that the meeting had been advertised in compliance with the requirements of the Open Public Meetings Act.

1. Roll Call

Present: Mayor Darren Matik; Councilwoman Blair Albright; Councilman Ken Kelly; Councilman Matt Levinson; Councilman Michael Salerno; Councilman Adam Walcoff; and Council President Eric Ford.

Absent: Councilman Todd Michael

Also Present: Joseph L. Youngblood, Jr., City Solicitor; CJ Kaenzig, Engineer's Office; Chief Steve Cunningham, Police Department; Captain Frank Gabriel, Fire Department; and Leigh Ann Napoli, City Administrator/Municipal Clerk.

2. Approval of Minutes Without Formal Reading

Councilman Walcoff motioned, seconded by Councilwoman Albright, to approve the minutes of the July 8, 2026, Caucus meeting without formal reading. All present members of Council were in favor. Motion approved.

3. Councilwoman Albright

A. Planning, Engineering, & Development

1. Councilwoman Albright advised of Resolutions authorizing temporary signage for the coin show, Charity League Christmas Mart, and Mainland United Soccer.
2. Councilwoman Albright advised of a Resolution awarding a Contract to CTX Infrastructure for the Kirklin Avenue sinkhole repair. Council discussed the findings related to the sinkhole and AC Electric's involvement.
3. Councilwoman Albright reviewed an ordinance for first reading amending Chapter 119 Uniform Construction Code Fees. This is because of the DCA's annual audit of the fee schedule.

4. Councilman Levinson

A. Revenue & Finance

1. Councilman Levinson reviewed an Ordinance for final reading appropriating certain unexpended proceeds of the sale of previously issued notes to finance the cost of additional capital improvements.
2. Councilman Levinson advised of a Resolution authorizing the cancelation of taxes of a disabled veteran for 114 E. Glenside Avenue.
3. Councilman Levinson reviewed Resolutions authorizing the refund and cancelation of taxes of disabled veterans for 2306 Wabash Avenue & 750 Shore Road.
4. Councilman Levinson advised of a Resolution authorizing the execution of a Contract renewing membership in the Atlantic County Municipal Joint Insurance Fund. Council discussed the proposed renewal, including comparisons with other insurance companies and available insurance options.

5. Councilman Michael

A. Public Safety

1. Councilman Kelly reviewed Resolutions authorizing renewals of Shared Services Agreements with the Linwood Board of Education and Mainland Regional High School for Special Class III Officers.

Public Safety (continued)

2. Councilman Kelly advised of a Resolution authorizing payment of retroactive compensation to Special Class III Officer Autumn Mason.

6. Council President Ford

A. Administration

1. Council President Ford advised of a Resolution authorizing the acceptance of a voluntary monetary donation from the ARC of Atlantic County Inc. pursuant to N.J.S.A. 40A:5-29.
2. Council President Ford reviewed and discussed the new NJ law on e-bikes. Council discussed the regulations and enforcement of e-bikes on the bike path, including speed classifications, registration requirements, public safety concerns, and the impact of the regulations on the residents using the path. Mrs. Napoli has prepared two ordinance amendments to comply with the new state definitions and regulations for e-bikes that will be distributed to Council members.
3. Council President Ford reviewed Resolutions authorizing Raffle & Bingo Licenses to Charity League and Our Lady of Sorrows.
4. Council President Ford advised of a Resolution closing the meeting of August 12, 2026, to discuss pending litigation.
5. Council President Ford gave an update on the Edna Avenue lots listed for sale. Council discussed options for marketing the properties, including pursuing a local realtor to assist with listing and promoting the properties as well as Max Spann Real Estate Auction Company.
6. Council President Ford reviewed a Resolution refunding a Development Review Committee Application fee.

At 6:52 P.M., Council President Ford called a recess.

Respectfully submitted,

Leigh Ann Napoli, RMC
City Administrator/Municipal Clerk